

<https://www.eco-odyssee.ca/en/job/reception-agent/>

Reception Agent

Description

Located in Wakefield, the Eco-Odyssée Nature Park offers a unique listening attraction in the world, a water labyrinth of 6 km of water canals. Eco-Odyssée also offers other activities in a walking labyrinth, as well as glamping-type accommodation and hiking trails.

Working at the Eco-Odyssée Nature Park means participating in the development of a dynamic, cheerful family business where pleasure is part of everyday life.

Job Description

The function of the receptionist is to welcome, guide, inform and advise visitors on the services, products and activities of Éco-Odyssée, and more generally, of the region, in order to make their stay pleasant. The receptionist is also responsible for selling park products, services and activities to visitors.

Responsibilities

- Welcome visitors
- Determine the information likely to be requested
- Suggest the different adventures available and offer the appropriate type of boat according to the type of client (pedal boat, canoe, kayak, SUP)
- Provide information on the park's services and products and the region's attractions (phone, email, social networks, in person)
- Make payments
- Take reservations (phone, email, social networks, in person)
- Support the customer experience and encourage the extension and / or booking of stays and visits
- Sell the store's products and consumer products
- Ensure the general cleanliness of the reception
- Perform housekeeping on site

Qualifications

- Bilingualism (French-English)
- Ability for written and verbal communication

Hiring organization

Parc Nature Éco-Odyssée

Beginning of employment

May 18th, 2024

Duration of employment

Summer

Job Location

52 chemin des Sources, J0X 3G0,
La Pêche, Québec, Canada

- Being able to get to the park during the summer season
- Love human interaction

Other information

- **Full-time availability** during the summer between June 22nd, 2024 and August 25th, 2024.
- **Part-time availability** during the summer between May 18th, 2024 and June 21st, 2024, and between August 31st, 2023 and October 13th, 2023.

Contacts

Please send your resume via this form.

You can ask any question at info@eco-odyssee.ca